

Hi Roller Conveyors/Hansen Manufacturing Corp.

Application for Employment

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

(please print)

Position (s) applied for			Date of Application
Last Name	First Name	Middle Initial	
Address	City	State	Zip Code
Telephone number(s)			Social Security Number

If you are under 18 years of age, can you provide required proof of your eligibility to work? yes no

Have you ever been employed with us before? yes no

If yes, give date _____

Are you currently employed? yes no

May we contact your present employer? yes no

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? no yes

proof of citizenship or immigration status will be required upon employment.

On what date would you be available for work? _____

Are you available to work: Full time Part time Shift Work Temporary

Are you currently on "laid-off" status and subject to recall? yes no

Do you have a valid South Dakota Drivers License yes no

Have you been convicted of a felony within the last 7 years? yes no

Conviction will not necessarily disqualify an applicant from employment.

If yes, please explain _____

We are an Equal Opportunity Employer

Education

	Name & Address of school	Course of Study	Years completed	Diploma Degree
Elementary School				
High School				
Undergraduate College				
Graduate Professional				
Other (Specify)				

Qualifications

Describe any specialized training, apprenticeship, skills and extra-circular activities.

Describe any job-related training received in the United States military.

Other Qualifications

Summarize special job-related skills and qualifications acquired from employment or other experience.

Employment Experience

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status.

Employer	dates employed	Work Performed
Address	from / to	
telephone number(s)	hourly rate/salary	
job title	starting / final	
supervisor		
reason for leaving		
Employer	dates employed	Work Performed
Address	from / to	
telephone number(s)	hourly rate/salary	
job title	starting / final	
supervisor		
reason for leaving		
Employer	dates employed	Work Performed
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telephone number(s)	hourly rate/salary	
job title	starting / final	
supervisor		
reason for leaving		

If you need additional space, please continue on a separate sheet of paper.

Note to Applicant: Do not answer this question unless you have been informed about the requirements of the job which you are applying. Are you capable of performing in a reasonable manner, with or without a reasonable accommodation, the activities in the job or occupation for which you have applied? A description of the activities involved in such a job or occupation is attached.

yes no

References

1	()
(name)	phone #
(address)	
2	()
(name)	phone #
(address)	

Applicant's Statement

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I authorize all previous and current employers and all references listed on this application to release information to Hansen Manufacturing Corporation/Hi Roller Conveyors upon request. This application for employment shall be considered active for a period of time not to exceed 30 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organizations of an "at will" nature, which means that the Employee may resign at any time and the Employ may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understood that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Signature of Applicant

date